

Education and Outreach Executive

Job Description

Location: Hertfordshire

Salary: £27,000 - £30,000 pa, dependent on experience

Contract Type: 6-month contract fixed term, with a likely view to developing to a permanent contract.

Full time, although part time would be considered.

Reports to: Head of Science, Education, and Outreach

About Jnetics:

Jnetics is the only UK charity dedicated to improving the prevention and management of Jewish genetic disorders. We work to raise awareness, promote education, and provide access to carrier screening and support. Our outreach spans schools, universities, healthcare professionals, and the wider Jewish community.

Role Overview:

The Education and Outreach Executive is a key outward-facing role at Jnetics. Reporting to the Head of Science, Education, and Outreach, this role will lead and support educational and engagement activities across multiple community segments—especially school and university students—with a focus on Jewish genetic disorder awareness and screening.

The successful candidate will have the ability to clearly and confidently communicate genetics concepts, inspire action, and develop trusted relationships across a wide range of audiences. While the main focus will be on Jnetics' Recessive Carrier Screening programme, there will also be involvement with BRCA (Hereditary Cancer Gene) outreach.

Key Responsibilities:

Education & Outreach Delivery

- Deliver educational sessions to Jewish Year 12 students through the Jnetics in Schools programme in both formal and informal settings.
- Run educational sessions for parents of Year 12 students.
- Lead education and engagement activities for Jewish university students through the Jnetics on Campus programme—including events, campaigns, social media, and direct outreach.
 - This will require travel around screening campaigns.

- Support education and engagement of Jewish young professionals (YPs) via events, digital campaigns, and partnerships with synagogues, community groups, and workplaces.
- Develop new initiatives and educational content to expand Jnetics' reach, respond to community needs, and ensure materials remain engaging, inclusive, and scientifically accurate.

Community & Professional Engagement

- Assist in educating Jewish religious leaders, such as rabbis, rebbetzins, communal leaders and kallah/chatan (bride/groom) teachers, about Jewish genetic risks and screening.
- Support outreach and education of relevant healthcare professionals (e.g. GPs, midwives) and collaborate with academic institutions and researchers to amplify awareness of Jewish genetic health.
- Promote and support awareness and education across the wider community using social media, PR, advertising, and events like GENEuary.

Science & Support

- Respond to queries about recessive disorders and screening services via phone and email, with sensitivity and professionalism.
- Support science and research activities by contributing to studies, data collection, or liaising with researchers.
- Participate in and support genetic screening events held in schools, universities, and the wider community.

Monitoring & Improvement

- Track, analyse, and evaluate the effectiveness of all education and engagement initiatives, using data to inform continuous improvement.

Person Specification:

Essential:

- Strong understanding of genetic concepts, with the ability to communicate complex ideas clearly to non-specialist audiences.
- Excellent interpersonal and communication skills, including public speaking and presentation delivery.
- A degree in genetics, biology, public health, education, medical or a related field would be preferable (or equivalent experience).
- Experience in education, outreach, or public engagement—ideally within healthcare, science, or the nonprofit sector would be preferable.
- Organised and able to manage multiple projects simultaneously with attention to detail.

Desirable:

- Knowledge of and sensitivity to the UK Jewish community and its cultural nuances.

To Apply:

Please submit your CV and a covering letter explaining your interest and suitability for the role to josh@jnetics.org . For more information about Jnetics and our work, visit www.jnetics.org .

Closing Date: 1st August 2025

Jnetics reserves the right to interview prior to the closing date.

Jnetics is an equal opportunity employer. We welcome applications from all backgrounds and are committed to building an inclusive and supportive workplace.